

TRADING

Inward No. _____

To,
Ghalla Bhansali Stock Brokers Pvt. Ltd.
'DEVANSH', 133,D.S.P Road,
Near Ranjit Studio, Dadar (E), Mumbai - 400 014.
Tel. : 2414 7000,40497200, Fax : 40497125.

Date: _____

- SUB** : Change of Address. Addition / Correction of Bank details
 Change / Correction in email id. Addition / Correction of Demat details

Name of Client : _____	Trading Code : _____
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Dear Sir / Madam,
I kindly request you to make the necessary changes in your records of my residence Address and or Bank details as mentioned below.

CHANGE OF RESIDENCE ADDRESS

Old Address as Records:	New Address (with Proof) :
Pin Code	Pin Code

- Self Attested Copies of Proof of new address (any one) [Original's be shown for verification]**
 Ration Card Passport Voter ID Card Driving License Bank Passbook
 Verified copies of (i) Electricity bills (not more than two month old) (ii) Residence Telephone Bill [only landline connection](not more than two months old) (iii) Notarized true copy of Leave and license Agreement / Agreement for sale
 PAN card copy Compulsory

CHANGE IN CONTACT DETAILS

Resi. _____ Off. _____ Fax _____ Mobile No. _____

CHANGE OF BANK DETAILS ADDITION / MODIFICATIONS

Old Bank Details	New Bank Details Default a/c Yes <input type="checkbox"/> or No <input type="checkbox"/>
Bank Account No.	Bank Account No
Bank Account Type	Bank Account Type
MICR No.	MICR No.
Bank Name	Bank Name
Bank Address	Bank Address
Pin code	Pin code
IFSC code	IFSC

- * Mark this account as default Account for printing of pay out cheques & Direct Credit thought NEFT & RTG S Yes No
Following document are required for the change of financial details
 Copy of cancelled cheque of new Bank account.
 Latest transaction statement of the Bank pass book.

CHANGE OF DEMAT DETAILS

NSDL (Old DP Name) :	
DP ID OLD [NSDL] I N	CLIENT ID
NSDL (New DP Name) : Default a/c Yes <input type="checkbox"/> or No <input type="checkbox"/>	
DP ID NEW [NSDL] I N	CLIENT ID

CDSL (Old DP NAME) :	
CLIENT ID OLD [CDSL]	
CDSL (New DP NAME) : Default a/c Yes <input type="checkbox"/> or No <input type="checkbox"/>	
CLIENT ID NEW [CDSL]	

* Note : Submit the CLIENT MASTER REPORT or DEMAT STATEMENT of your new demat account as mentioned above.

FOR OFFICE USE	Signature of Client
Received on :	
Document verification by _____	
Details updated in stock by _____ on _____	
Email details Updated in E-hastakshar by _____ on _____	
Entries verified in stock by _____ on _____	
Entries verified in E-hastakshar by _____ on _____	

Note : All the Xerox copies to be self attested

Date : _____ **Acknowledgement** Inward No. _____

Your request for recording change in Residence Address Contact details Bank details Demat details of Trading Id. _____ Client's Name _____

Signatory